

# REQUEST FOR EXPRESSION OF INTEREST (EOI)

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MUKTINATH BIKAS BANK LTD. invites Expression of Interest (EOI) from new potential supplier/Vendors for enlistment to supply various goods and services categorized below for fiscal 2077/078 within Ashad 03, 2077.

<b>1</b>	<b>Printing &amp; Stationery</b>
A	General printing including Note Book, Promotional Materials etc.
B	Pre-Printing stationeries & Security Printing like Cheques, FD Slip ,Manager Cheque etc.
C	ATM related Blank Card's Supply ,Punching & Pin mailer Prints & Supply
D	Stationery Goods-Photocopy & Continuous Paper, ATM journal roll, ATM Receipt Roll etc.
E	Printer Tonner, Printer Ribbon & Printing Cartridge
F	Staff Identity, Blank Card, Card Holder and Printing Works.

<b>2</b>	<b>Furniture &amp; Security Equipment</b>
A	Metal Furniture-Defender Safe , Fire Proof Filling Cabinet ,Safe, Locker, Vault Room door & Skeleton racks, Filling Cupboard, Ordinary metal Filling cabinet, steel cabinet with transparent glass swing door, cash boxes, chairs etc.
B	Wooden furniture

<b>3</b>	<b>Computer &amp; Accessories &amp; Allied Products</b>
A	Hardware - Component inclusive Desktop Computer, Laptop, Monitor, Printer, Server, Router, Laser Printer, Dot Matrix Printer, Card Embossing Machine, Scanner, MICR Scanner, MICR printers, Slip Printer, Firewall Devices, Parts & Accessories of ATM, CCTV Camera, DVR & other accessories, Alarm System, Hub Switch etc.
B	Accessories : External HDD, Internal HDD Key Board Mouse, Dongles, Network Cables etc.
C	AMC: AMC of Computer Hardware, Software, UPS, Printer, MICR Printer, CCTV system, connectivity, Note counting machine, card embossing printer, MICR scanner, air-conditioners, electrical repair & maintenance etc.

<b>4</b>	<b>Office Equipment</b>
A	Fire Extinguisher, Note Counting Machine, Cheque Writer, Security Alarm System, EPABX System, Telephone Set, Metal Detector, Smoke Detector, ATM Machines etc.
B	UPS System, Stabilizer, Generator, Solar System, Air Conditioners, etc.

<b>5</b>	<b>Branch Construction / Renovations and Engineering Services</b>
A	Collateral Valuation Services UPS System, Stabilizer, Generator, Solar System, Air Conditioners, etc.
B	Interior Construction, Branch Renovation & Similar Project Works.
C	Engineering Consultancy Services for Civil Construction, interior Designing, Furnishing Work and Supervision.
D	Consulting firm for other service.

<b>6</b>	<b>Insurance Services</b>
A.	Cash: Cash in Vault, Cash in Transit, Bulgarian, Theft and other related subjects.
B.	Official Fixed Assets: Fire, Electrical Shot, Natural Disaster, Bulgarian and other related subject.
C.	Staff: Accidental and Medical insurances, Life Insurance

<b>7.</b>	<b>Human Resource Suppliers and Training / Consulting</b>
A.	Security Guard, Drivers, Office Cleaners, Messengers etc.
B.	HR Consulting and Training Providers

<b>8.</b>	<b>Software Providers</b>
A.	Core Banking Service
B.	Software for Assets Management, Stock Management, HR Management and Payroll
C.	Remittance Service, AML Management Software
D.	Process Automation and Digitalization- CRM, ERP, Reporting

<b>9.</b>	<b>Consulting and Training Firm/Institution</b>
A.	Research and Development Consultancy / Legal Advisor
B.	Financial Consultancy

<b>10</b>	<b>Vehicle, Spares and Services</b>
A.	Vehicle (2 wheeler - 4 wheeler)
B.	Spare parts (2 wheeler - 4 wheeler)
C.	Services (2 wheeler - 4 wheeler)

<b>11</b>	<b>Other Services</b>
A	Air Ticketing (Domestic & International)
B	Advertising Agency (Designing, Release etc.)
C	Plumbing, Electrical, Carpentry Works
D	Domestic and International Courier Services/ Transportation of goods
E	Supply and Installation of Sign/Glow/Flex Boards (Backlit & Poly sheets) etc.
F	Maintenance & Repair of Generator, Desktop, Laptop, CCTV, UPS, Stabilizer, Air-conditioner
G	Drinking Water Suppliers
H	Daily needs grocery kitchen items
I	Decoration Services and Suppliers of flower indoor plants

**Suppliers having at least 1 year experience in the related field may submit their EOI form including following documents.**

A	Firm/Company Registration certificate (with Validity)
B	PAN/VAT certificate
C	Copy of Tax clearance of Fiscal year 2075/76
D	Audited Balance Sheets of Fiscal 2075/076
E	Company Profile with at least two reference Letters from present clients.

**Note: Our listed vendor/suppliers for FY 76-77 who have been facilitating their goods and services to bank till date will be automatically listed for FY 077/078 as well, however they have to submit updated document within stipulated time. Please contact General Service Department (gsd@muktinathbank.com.np) to get online form.**



**मुक्तिनाथ विकास बैंक लि.**  
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जनता बैकमा होइन, बैक जनतामा जानु पर्दछ