

# REQUEST FOR EXPRESSION OF INTEREST (EOI)

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**MUKTINATH BIKAS BANK LTD.** Invites expression interest (EOI) from new potential supplier/Vendors for enlistment to supply various goods and services categorized below for fiscal 2079/080 within Jestha 10, 2079

1	Printing & Stationery	√
A	General printing including NoteBook, Promotional Materials, etc.	
B	Pre-Printing stationeries & Security Printing like Cheques, FD Slip, Manager Cheque, etc.	
C	ATM-related Blank Card's Supply, Punching & Pin mailer Prints & Supply	
D	Stationery Goods-Photocopy & Continuous Paper, ATM journal roll, ATM Receipt Roll, etc.	
E	Printer Toner, Printer Ribbon & Printing Cartridge	
F	Staff Identity, Blank Card, Card Holder, and Printing Works.	

2	Furniture & Security Equipment	√
A	Metal Furniture-Defender Safe, Fire Proof Filling Cabinet, Safe, Locker, Vault Room door & Skeleton racks, Filling Cupboard, Ordinary metal Filling cabinet, steel cabinet with transparent glass swing door, cash boxes, chairs, etc.	
B	Wooden furniture	

3	Computer & Accessories & Allied Products	√
A	Hardware - Component inclusive Desktop Computer, Laptop, Monitor, Printer, Server, Router, Laser Printer, Dot Matrix Printer, Card Embossing Machine, Scanner, MICR Scanner, MICR printers, Slip Printer, Firewall Devices, Parts & Accessories of ATM, CCTV Camera, DVR & other accessories, Alarm System, Hub Switch, etc.	
B	Accessories: External HDD, Internal HDD Key Board Mouse, Dongles, Network Cables, etc.	

4	Office Equipment	√
A	Fire Extinguisher, Note Counting Machine, Cheque Writer, Security Alarm System, EPABX System, Telephone Set, Metal Detector, Smoke Detector, ATM Machines etc.	
B	UPS System, Stabilizer, Generator, Solar System, Air Conditioners, etc.	

5	Branch Construction / Renovations and Engineering Services	√
A	Collateral Valuation Services (Existing Valuators do not require to apply for further listing process)	
B	Interior Construction, Branch Renovation & Similar Project Works.	
C	Engineering Consultancy Services for Civil Construction, interior Designing, Furnishing Work and Supervision.	
D	Consulting firm for other service.	

6	Human Resource Suppliers and Training / Consulting	√
A	Security Guard, Drivers, Office Cleaners, Messengers, etc.	
B	HR Consulting and Training Providers	

7	Insurance Services	√
A	Cash: Cash in Vault, Cash in Transit, Bulgarian, Theft, and other related subjects.	
B	Official Fixed Assets: Fire, Electrical Shot, Natural Disaster, Bulgarian, and other related subjects.	
C	Staff: Accidental and Medical insurances, Life Insurance	

8	Software Providers	√
A	Core Banking Service	
B	Software for Assets Management, Stock Management, HR Management, and Payroll	
C	Remittance Service, AML Management Software	
D	Process Automation and Digitalization- CRM, ERP, Reporting	

9	Consulting and Training Firm/Institution	√
A.	Research and Development Consultancy / Legal Advisor	
B	Financial Consultancy	

10	Vehicle, Spares, and Services	√
A	Vehicle, Spares, and Services	
B	Spare parts (2 wheeler - 4 wheeler)	
C	Services (2 wheeler - 4 wheeler)	

11	Repair & Maintenance Services & AMC Related Works	√
A.	AMC of Computer Hardware, Software, UPS, Printer, MICR Printer, CCTV system, connectivity, Note counting machine, card embossing printer, MICR scanner, air-conditioners, electrical repair & maintenance etc	
B	Repair and maintenance furniture	
C	Maintenance & Repair of Generator, Desktop, Laptop, CCTV, UPS, Stabilizer, Air-conditioner	
D	Repair and maintenance Allied Products (Electrical)	

12	Other Services	√
A	Air Ticketing (Domestic & International)	
B	Advertising Agency (Designing, Release, etc.)	
C	Plumbing, Electrical, Carpentry Works	
D	Domestic and International Courier Services/ Transportation of goods	
E	Supply and Installation of Sign/Glow/Flex Boards (Backlit & Poly sheets) etc.	
F	Drinking-Water Suppliers	
G	Daily needs grocery kitchen items	
H	Decoration Services and Suppliers of flower indoor plants	
I	Waste Management	

Firms/Companies/Suppliers having at least 2 years of experience in related fields may submit their EOI form including following documents.

- » Firm/Company Registration Certificate (With Validity)
- » PAN/VAT Certificate
- » Copy of Tax Clearance upto FY 077/78
- » Audited Balance Sheet of Fiscal Year 077/78
- » Company Profile with reference letters from present clients

**Note:** Our listed Vendors/Suppliers for Fiscal year 2078/079 who have been facilitating their goods and services to bank till date will be automatically listed for Fiscal year 2078/079. However, they shall submit updated document within stipulated time. Please contact General Service Department for any queries.

"नेपाल राष्ट्र बैंकबाट 'ख' वर्गको इजाजतपत्र प्राप्त राष्ट्रिय स्तरको विकास बैंक"



## मुक्तिनाथ विकास बैंक लि.

### MUKTINATH BIKAS BANK LTD.

Member of  
Global Alliance for  
Banking on Values

Winner of  
EUROPEAN  
MICROFINANCE  
AWARD 2020

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